



# CITY OF LODI

## COUNCIL COMMUNICATION

AGENDA TITLE: Specifications and Advertisement for Bids for Exhaust System  
for Equipment Maintenance Shop

MEETING DATE: March 20, 1996

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council approve the specifications for the above project and  
authorize advertising for bids.

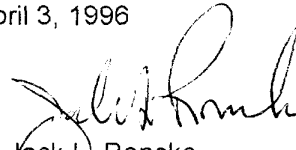
BACKGROUND INFORMATION: This project consists of designing, furnishing, and installing an  
overhead exhaust system at the Equipment Maintenance Shop.

The Equipment Maintenance Shop needs an exhaust system added to its facility to protect employees  
from harmful emissions. The original intent was to include this request as part of the scheduled budget  
process, but recent recommendations from the Public Works Safety Committee, in-house carbon  
monoxide testing, plus OSHA regulations warrant immediate installation.

A Special Allocation (#85), copy attached, has been approved for this project by the City Manager and  
the Finance Director.

FUNDING: The money for this project will be coming from the Capital Outlay Reserve Fund.

Project Estimate: \$17,000  
Planned Bid Opening Date: April 3, 1996

  
Jack L. Ronsko  
Public Works Director

Prepared by Dennis J. Callahan, Building and Equipment Maintenance Superintendent

JLR/DJC/pmf

Attachment

cc: Purchasing Officer  
Building and Equipment Maintenance Superintendent  
Equipment Maintenance Supervisor

APPROVED: 

H. Dixon Flynn -- City Manager

RECEIVED

MAR 06 1996

CITY OF LODI  
SPECIAL ALLOCATION REQUEST

Sp Alloc # 85  
J.V. #



TO: ACCOUNTING MANAGER  
FINANCE DIRECTOR

DATE: February 27, 1996

FROM: PUBLIC WORKS DIRECTOR

PROJECT NUMBER:

Request is made for funds to accomplish the following project:

Description of Project	Estimated Cost
EQUIPMENT MAINTENANCE SHOP EXHAUST SYSTEM	\$17,000

The Equipment Maintenance Shop needs an exhaust system added to its facility to protect employees from harmful emissions. The original intent was to include this request as part of the scheduled budget process, but recent recommendations from the Public Works Safety Committee, in-house carbon monoxide testing, plus OSHA regulations warrant immediate installation.

*Jack L. Ronsko*  
for Jack L. Ronsko  
Public Works Director  
2-27-96  
Date

(If you need more space, use additional sheet and attach to this form.)

Date of Approval \_\_\_\_\_ Amount Approved \$17,000  
COUNCIL \_\_\_\_\_ CITY MANAGER *[Signature]*

FUND OR ACCOUNT TO BE CHARGED

Current Budget	_____	Reprogram Funds	_____
Contingent Fund	_____	Fund Balance - G F	_____
Capital Outlay Reserve	<u>121.1 - 69.0</u>	Offset by Revenues	_____
CIP Control Account	_____	Other: (Specify)	_____
Utility Outlay Reserve	_____	Account Number	_____

*Ruby R. Paite* 2/29/96  
Accounting Manager Date

*Victor Mathie* 2/29/96  
Finance Director Date

Submit this form in duplicate to the Finance Director. Distribution after approval will be as follows:

- 1) Originating Department 2) Finance Department